



Minutes of the Special Events Task Force Meeting held on March 24, 2009

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Special Events Task Force Meeting
March 24, 2009**

Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282

City Staff Present: Sgt. John Ferrin (PD), Lt. Noah Johnson (PD), Comm. Don Yennie (PD), Allyson Roasch (PD), Joy Klisler (PD), Kay Pence (PD), Craig Hayton (Parks), Bob Albin (Parks), Julian Dresang (Trans), Kay Savard (T&L), Jeff Tamulevich (Signs), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Stephanie Potter (Phoenix Music Festival), Angelica Baker (Phoenix Children's Hospital), Diane Escalante (Tempe Outrigger Canoe Regatta), Linda Katsakis (A Taste of Greece), Lori Nelson (Great Strides), Michelle Broeck (Relay for Life of Tempe), Mike Jennings (Kiwanis Easter Egg Hunt), Tiffany Miner (Kiwanis Easter Egg Hunt), Maja Switzer (Music Under the Stars), Rachael Peterson (Music Under the Stars), Chris Giles (Pat's Run), Greg Dicharry (MY Fest), Daniel Willis (Gus Macker), Nancy Pickler (Tempe Town Lake Outrigger Canoe Regatta), Jan Holland-Malcom (TMF), Mark McMinn (Tempe CVB), Sofia Preston (Tempe CVB), Nat Handler (Arizona Mills)

Meeting convened at 1:00 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. There are no events for final review.

II. Events for Initial Review

- A. Gus Macker 3 on 3 Basketball Tournament, Saturday and Sunday, April 4 & 5, 2009 (Arizona Mills Mall): Joni Wolfe made a motion to approve this event with the stipulation that an off-duty police agreement was received. It was seconded by Kay Pence. It was the consensus of the committee to approve the event with the mentioned stipulation.
- B. Bike-a-Palooza, Sunday, April 5, 2009 (Kiwanis Park south parking lot): Jonni Wolfe made a motion to approve this event with the stipulation that the proper insurance from the demo bike organization was received and all vendors were properly permitted. It was seconded by Don Yennie. It was the consensus of the committee to approve the event with the mentioned stipulations.
- C. MY Fest, Saturday, April 11, 2009 (Tempe Beach Park): Kay Savard made a motion to approve this event with the stipulation that EMT's were arranged for at the event, the

number of off-duty police needed was established and the off-duty agreement was received and all vendors were properly permitted with Tax and License. It was seconded by Julian Dresang. It was the consensus of the committee to approve the event with the mentioned stipulations.

- D. Easter Egg Hunt, Saturday, April 11, 2009 (Kiwanis Park ballfields): Chad Holmes made a motion to approve this event with the stipulation that the proper insurance was submitted. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. Music Under the Stars, Friday, April 17, 2009 (Tempe Center for the Arts Amphitheater): Jonni Wolfe made a motion to approve this event with the stipulation that a site map was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Pat's Run, Saturday, April 18, 2009 (Sun Devil Stadium, Packard Drive and Rio Salado Parkway): Chad Holmes made a motion to approve this event with the stipulation that EMT was arranged for at the event, an off-duty police agreement was received and insurance was approved. It was seconded by Jeff Tamulvich. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. Rotary River Rally, Saturday, April 18, 2009 (Tempe Town Lake): Chad Holmes made a motion to approve this event with the stipulation that the proper insurance was received, EMT's were secured for the event and the deposit was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- H. Earth Day: Recycle Your Car Seat, Saturday, April 18, 2009 (Tempe Library grassy area): Jeff Tamulevich made a motion to approve this event. It was seconded by Kay Savard. It was the consensus of the committee to approve the event.
- I. Primavera Musical, Sunday, April 19, 2009 (Tempe Beach Park): Jonni Wolfe made a motion to approve this event with the stipulation that the liquor insurance was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- J. My Nana's Salsa Challenge, Saturday, April 25, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that an off-duty police agreement was received, EMT's were secured and all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- K. Great Strides, Saturday, April 25, 2009 (Kiwanis Park): Jonni Wolfe made a motion to approve this event with the stipulation that EMT's were secured, an off-duty police agreement was received and insurance was approved. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
- L. Relay for Life, Saturday, April 25, 2009 (Marcos de Niza High School track): Julian Dresang made motion to approve this event. It was seconded by Don Yennie. It was the consensus of the committee to approve the event.
- M. Outrigger Regatta, Saturday, April 25, 2009 (Tempe Town Lake): Okie O'Connor made a motion to approve this event with the stipulation that all vendors were properly permitted, an off-duty police agreement was received and insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.

- N. A Taste of Greece, Friday–Sunday, May 1-3, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that EMT's were secured, all vendors are properly permitted and insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- O. Phoenix Music Compilation Festival, Saturday and Sunday, May 2 & 3, 2009 (Bogey's Grill at 6463 S. Rural Rd.): Chad Holmes made a motion to table this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to table the event.

III. Events Pending Approval of Special Event Liquor License

- A. Phoenix Sister Cities Commission for Primavera Musical, Sunday, April 19, 2009 (Tempe Beach Park): Jonni Wolfe made a motion to approve this license request with the stipulation that the liquor insurance was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- B. Arizona Hemophilia Association for Salsa Challenge, Saturday, April 25, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this license request with the stipulation that an off-duty police agreement was received, EMT's were secured and all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulations.
- C. Saint Katherine's Greek Orthodox Church for Greek Festival, Friday-Sunday, May 1-3, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this license request with the stipulation that EMT's were secured, all vendors are properly permitted and insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulations.
- D. UCP for Tempe Music Festival, Friday and Saturday, April 3 & 4, 2009 (Tempe Beach Park): UCP was previously approved on April 3, 2008 from 4:00pm – 1:00am. They requested a change from a start time of 4:00pm to 11:00am. Okie O'Connor made a motion to approve the revised time. It was seconded by Chad Holmes. It was the consensus of the committee to approve the change.
- E. Tempe Convention and Visitors Bureau, Tuesday, April 7, 2009 (AZ Historical Museum): Okie O'Connor made a motion to approve this license request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license.
- F. Tempe Montessori Parents Organization, Saturday, April 18, 2009 (Our Lady of Mt. Carmel Church): Jeff Tamulevich made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- G. City of Tempe, Friday, April 24, 2009 (Tempe Transit Building, 200 East 5th Street): Julian Dresang made a motion to approve this license request. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the license.

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IV. Events Pending Approval of Extension of Premises

- A. There are no events requesting an Extension of Premise

V. Events for Post Review

- A. Tempe Parking Classic at 5th/Forest on Mar 14: No problems reported.
- B. Final Round Bar on Mar 14: No problems reported.
- C. Arizona Aloha Festival at TBP on Mar 14 & 15: A very large crowd; next year we'll need a traffic plan for Rio Salado/Mill and Rio Salado/Ash. A very good event otherwise.
- D. D'Arcy McGee's on Mar 17: No problems reported.
- E. Maloney's on Mar 17: No problems reported.
- F. The Edge St. Patrick's Day at TBP on Mar 17: No problems reported.

Meeting adjourned at 2:16 p.m.

The Committee's next meeting is April 7, 2009 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor